

Inclusion Advocacy SENB

AGM June 22, 2022

AGM MEETING MINUTES

DETAILS

Date: June 22, 2022 **Location:** Virtual
Chair: Jessica Gallant **Moncton, NB**
Secretary: Elizabeth Newhook

ATTENDEES: Listed on last page

AGENDA ITEMS

Item	Notes/ <u>MOTIONS</u>
Welcome	<p>At 7:00 pm Jessica G. welcomed and thanked everyone for taking time to attend IA SENB's 35th Annual General Meeting. The theme for this evening's meeting is "Recovery Begins with Resilience", Claudia M. formally introduced Karen Ursel, BN, MHSA, PhD, who has worked with a number of NFPs and with various levels of resiliency.</p> <p>Highlights included: the impact of Covid on NFPs, shortage of available workers, coupled with an increase in needs. No one way of addressing the challenges each NFP has to find their own way of remaining stable. Working together as everyone brings something to the table. Some Key points: Be Prepared for Managing Risk; Specific Behaviours impact how organization can respond in an appropriate timely manner to changing circumstances; Start with Reflecting on: Resources, Leadership Strategy, Preparedness for Managing Risk .</p> <p>Jessica G. thanked Karen for taking her time to share her knowledge and expertise with us.</p>
Call to Order	<p>Meeting called to order by Jessica Gallant, at 7:15 pm. Jessica G. confirmed Anthony W. sent his regrets. Jessica G. noted a few virtual meeting guidelines to make the meeting run smoothly as follows. Anyone wishing to speak to please raise their hand, and wait to be recognized before speaking to minimize people speaking over one another. If making/seconding a motion, request Please raise your hand, wait to be recognized, and then state your name before continuing. Jessica G. asked and received confirmation that everyone had received their information package.</p>
1. Approval of Agenda	<p>Jessica G. requested a motion to approve the Agenda, <u>On a motion by Dan R., seconded by Jessica M. to approve the 2022 AGM Agenda as presented.</u> <u>MOTION CARRIED.</u></p>
2. Approval of June 2021 Minutes	<p>Jessica G. requested a motion to approve 2021 AGM Minutes. <u>On a motion by Kourtney S., seconded by Melysa S. to approve the 2021 AGM Minutes.</u> <u>MOTION CARRIED.</u></p>
3. Business Arising	<p><u>NO BUSINESS ARISING</u></p>
4. Financial Report	<p>Terry M-H. presented the 2021-2022 IA SENB Financial Review.</p> <p><u>Terry M-H. made motion to approve the 2021-2022 Financial Review. Seconded by Jessica M. to approve the IA SENB's 2021-2022 Financial Review.</u> <u>MOTION CARRIED.</u></p> <p>Terry M-H. presented the proposed 2022-2023 Budget.</p> <p><u>Melysa S. made motion to approve the 2022-2023 Budget. Seconded by Jessica M. to approve the IA SENB's 2020-2021 Budget.</u> <u>MOTION CARRIED.</u></p>
(Financial Review– April 01, 2021 to March 31, 2022 & Proposed budget for April 01, 2022 to March 31, 2023)	
5. Appointment of Accounting Firm for 2022-2023 Financial Review	<p><u>On a motion by Claudia M., seconded by Melysa S. to approve the appointment of EPR Robichaud accounting firm to conduct the Association's 2022-2023 Financial Review.</u> <u>MOTION CARRIED.</u></p> <p><u>Question: No Questions.</u></p>
6. President's Report	<p><u>COPY OF REPORT</u> included with AGM Report package.</p> <p>Jessica G. presented highlights from her report, thanking everyone for their support, noting it was a pleasure to work with Connie.</p> <p><u>On a motion by Claudia M., seconded by Melysa. to approve the President's Report</u> <u>MOTION CARRIED.</u></p>

Inclusion Advocacy SENB

AGM June 22, 2022

7. Director's Report	<p><u>COPY OF REPORT and STAT TABLES / CHARTS included with AGM Report package.</u> Connie- presented highlights from the ED Annual Report.</p> <p><u>On a motion by Kourtney S., seconded by Amber R. to approve the ED's Annual Report.</u> <u>MOTION CARRIED.</u></p>																																																	
8. Program Reports	<p>None to report.</p>																																																	
9. Committee Reports (Executive, Sustainability, Fundraising and Exceleator)	<p><u>COPY OF REPORTs included with AGM Report package</u></p> <p>Jessica G. advised after all Committee reports were presented one (1) motion would be made to accept all the reports. Jessica G. presented the reports for the Executive Committee and Sustainability Committee, Amber R. presented the reports for the Fundraising Committee, and Exceleator Program Committee.</p> <p><u>On a motion by Jessica M., seconded by Melysa S. to approve All Committee Reports.</u> <u>MOTION CARRIED.</u></p>																																																	
10. Nomination Committee: Board of Directors	<p>Jessica M. presented the Nomination Committee Report for the IA SENB Board of Directors and Officers for the year 2022-2023 as follows:</p> <table style="width: 100%; border: none;"> <tr> <td colspan="2"><u>Family Representatives:</u></td> <td colspan="2"><u>Self Advocates:</u></td> </tr> <tr> <td>Elizabeth Newhook</td> <td>1-year offering</td> <td>Stephane Amirault</td> <td>1-year offering</td> </tr> <tr> <td>VACANT</td> <td>_____</td> <td>Ainsley MacTavish-Hawkes</td> <td>1-year remaining</td> </tr> <tr> <td>VACANT</td> <td>_____</td> <td></td> <td></td> </tr> <tr> <td colspan="2"><u>Business:</u></td> <td colspan="2"><u>Professional:</u></td> </tr> <tr> <td>Amber Richard</td> <td>1-year reoffering</td> <td>Sophie Theriault</td> <td>2-year reoffering</td> </tr> <tr> <td>Sarah Ryan</td> <td>2-year reoffering</td> <td>Sylvie B.</td> <td>1-year offering</td> </tr> <tr> <td colspan="4"><u>Concerned Citizen:</u></td> </tr> <tr> <td>Jessica Gallant</td> <td>1-year remaining</td> <td></td> <td></td> </tr> <tr> <td>Anthony Williams</td> <td>1-year reoffering</td> <td></td> <td></td> </tr> </table> <p>Jessica M. asked 3 times each for nominations from the floor for each category.</p> <p>FAMILY: after 3 calls, no nominations <u>On a motion by ???., seconded by Melysa S. to cease nominations.</u> <u>MOTION CARRIED.</u></p> <p>BUSINESS: after 3 calls, no nominations <u>On a motion by Jessica G., seconded by Melysa S. to cease Nominations.</u> <u>MOTION CARRIED.</u></p> <p>PROFESSIONAL: after 3 calls, no nominations <u>On a motion by Melysa S., seconded by Kourtney S. to cease Nominations.</u> <u>MOTION CARRIED.</u></p> <p>CONCERNED CITIZEN: after 3 calls, no nominations <u>On a motion by Kourtney S., seconded by Melysa S. to cease Nominations.</u> <u>MOTION CARRIED.</u></p> <p>SELF-ADVOCATE: after 3 calls, Dan Robichaud nominated himself. After three requests for a seconder, the nomination fell as there was no seconder. <u>On a motion by Jessica G., seconded by Terry M-H. to cease Nominations.</u> <u>MOTION CARRIED.</u></p> <p>Jessica M. presented the Directors at Large 2022-2023 IA SENB Board:</p> <table style="width: 100%; border: none;"> <tr> <td>Elizabeth Newhook, Family</td> <td>Amber Richard, Business</td> <td>Sarah Ryan, Business</td> </tr> <tr> <td>Sophie Theriault, Professional</td> <td>Sylvie B., Professional</td> <td>Ainsley MacTavish-Hawkes, S-A</td> </tr> <tr> <td>Stephane Amirault, S-A</td> <td>Jessica Gallant, C-C</td> <td>Anthony Williams, C-C</td> </tr> </table>	<u>Family Representatives:</u>		<u>Self Advocates:</u>		Elizabeth Newhook	1-year offering	Stephane Amirault	1-year offering	VACANT	_____	Ainsley MacTavish-Hawkes	1-year remaining	VACANT	_____			<u>Business:</u>		<u>Professional:</u>		Amber Richard	1-year reoffering	Sophie Theriault	2-year reoffering	Sarah Ryan	2-year reoffering	Sylvie B.	1-year offering	<u>Concerned Citizen:</u>				Jessica Gallant	1-year remaining			Anthony Williams	1-year reoffering			Elizabeth Newhook, Family	Amber Richard, Business	Sarah Ryan, Business	Sophie Theriault, Professional	Sylvie B., Professional	Ainsley MacTavish-Hawkes, S-A	Stephane Amirault, S-A	Jessica Gallant, C-C	Anthony Williams, C-C
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AGM June 22, 2022

11. Election of Directors and Officers	<p>Jessica M. announced the IA SENB 2021-2022 Board of Directors and Executive:</p> <p><u>EXECUTIVE:</u> Jessica Gallant, President Sarah Ryan, VP Anthony Williams, Treasurer Elizabeth Newhook, Secretary</p> <p><u>DIRECTORS:</u> Sophie Theriault Stephane Amirault Ainsley MacTavish-Hawkes Amber Richard Sylvie B.</p> <p><u>On a motion by Ainsley M-H., seconded by Sarah R. to accept the IA SENB 2022-2023 Nominations Committee Report for the Board of Directors and Executive Officers. Question: In reply to Dan R.'s query as to why there wasn't an election, Jessica M. confirmed the Directors agreed previously to take on the Executive positions, and no other interest had been conveyed by the other Directors. In reply to Dan R.'s query, Jessica M. confirmed the public in general may participate on a committee (ie. Fundraising) without being an elected Director.</u> <u>MOTION CARRIED.</u></p> <p>Jessica G. resumed the Chair position thanking Jessica M for chairing the Nominations Committee and thanked the incoming and outgoing Directors.</p>
12. Appointment of Signing Officers for 2022-2023	<p><u>On a motion by Amber R. , seconded by Kourtney S. to appoint the President, Treasurer and Executive Director as 2022-2023 signing officers for IASENB.</u> <u>MOTION CARRIED.</u></p>
13. Ratification of the Actions of the Board 2021-2022	<p><u>On a motion by Jessica M., seconded by Andrew N. to ratify the actions of the Board of Directors 2021-2022.</u> <u>MOTION CARRIED.</u></p>
14. Award Presentation	<p>Karen Pond was recognized for her continued support and contribution to IA SENB's fundraising and other efforts. A presentation will be made to her at an appropriate time.</p>
15. New Business	<p>Connie advised that some of our summer staff (Kaleigh B Emily B & Lauren W, Riley S), are present tonight to provide a brief overview of some of the plans this summer. The summer staff introduced themselves and informed the participants of a number of planned initiatives including: Social Media initiatives (e.g. Move to Include Mondays and Topics of Education throughout the summer; Trivia Game Nite in June; Self-Advocate Social Tea in July; a BBQ in August. Also one of the summer staff will focus on research support and grant applications. To date a \$5,250 grant has been approved from Rotary West Riverview Club for Adult Literacy initiatives. Anyone with any questions and or suggestions for potential activities, sponsors etc. please contact the office.</p>
16. Adjournment.	<p>Jessica G. adjourned the meeting at 8:41 pm.</p>

Attendees:

Stephane A.	Jessica G.	Jessica M.	Bernard S.
Larry B.	Tristian G	Connie M-S.	Melysa S.
Kaleigh B.	.Ainsley M-H.	Andrew N.	Kourtney S
Emily B.	Tammy M-H.	Elizabeth N.	Riley S.
Sylvie B.	Terry M-H.	Amber R.	Sophie T.
Allyson D.	Claudia M.	Dan R.	Karen U.
	Julie M.	Sarah R.	Lauren W.

STAY SAFE!