

**GREATER MONCTON ASSOCIATION FOR COMMUNITY LIVING**  
**Board of Directors Monthly Meeting**  
**GMACL Board Room, St. Bernard's Church, Rectory**  
**14 April 2010, 6:00 pm**

**MINUTES:**

**PRESENT:**

Terry MacTavish-Hawkes, Lucas Cober, Pat Crawford, Kate Cober, Angela Hare, Stephane Amirault, Connie Melanson-Savoy, Normand Robichaud

**REGRETS:**

Lois-Anne MacGregor, Cheryl LeBlanc, Ken Stevens, Pascale LeBrasseur, Mike Ogden, Chris Moore

**GUESTS:**

Dan Robichaud, Andre Michel Landry

**1. CALL TO ORDER/WELCOME:**

Terry MacTavish-Hawkes, President, called the meeting to order at 6:45 pm.

**2. AGENDA:**

Terry asked for a motion to approve the Agenda as presented.  
Angela Hare made the motion / Kate Cober seconded the motion.

Motion Tabled for Approval

**3. MINUTES:**

A moment was taken to read the minutes from the previous Board Meeting.  
A motion was made to approve the minutes as received by Lucas Cober / seconded by Kate Cober.

Motion Tabled for Approval

**4. FINANCIAL REPORT:**

Connie stated that last meeting balance was 28,394.65 – 26 March 2010 balance.  
16,323.50 – Balance to Date in Operating Account.  
7,000.00 – Fundraising Account

There was no Financial Report presented at this meeting. A request was sent to the Treasurer for the 2010 Statements. A Board Member expressed concern regarding the Treasurer Position. and wanted to know what actions were going to be taken to ensure Board Protection. The President indicated a number of attempts to contact by email were unsuccessful. He will attempt to contact the Treasurer again and report back.

**5. COMMITTEE UPDATES:**

The Move to Include – The run had approximately 80 participants. It was considered a success by all, positive feedback. Need to review refreshments as there was more than enough fruit.\

It was noted we had spent approximately 1608. to make approximately 1293. The need to review/define the procedure regarding budgets for fundraising was discussed. This process

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/procedure, should be reviewed by the President, Treasurer and Executive Director..

Terry reemphasized the need to have more than one or two member committees especially regarding fundraising. No volunteers at this point.

Fun Challenge – 8 May 2010. Connie reported sponsors for the event were going well. To date we have 8 teams confirmed. Connie requested approval for up to \$1,000.00 for purchase of prizes, etc. We are still in need of donations for prizes, donations, etc. (Door prizes, kit bag items,) This will not include the Banquet. The menu will be– pizza, Caesar salad, garlic fingers, chicken wings). C103 – XL has agreed to promote on air, the event three weeks before.

Kate made a motion that Connie be given a budget of up to \$1,000.00 to purchase prizes, etc. for the Fun Challenge. Lucas seconded the motion.

Motion Approved

Band Together – Some preliminary planning has been initiated. Need to set a date for the event. Connie requested someone research any ongoing activities through the summer so that a date could be secured for the Band Together. Lucas agreed to do this.

#### **6. ONGOING ACTION ITEMS:**

1. 10 Year Plan – No action to date
2. Cell Phone – Approved – No action
3. AGM Minutes – Have not been reviewed/distributed yet.
4. Facebook – Lois – Page is set up. Lois is looking for someone to take over as administrator of the Facebook page.
5. Office Manager/Assistant – Responses on contract template to be emailed to Connie by the next day. \$12.00 hr/8 hrs per week. Connie will move forward on hiring for the position.
6. NBACL Meeting Request of Board – meeting to be scheduled after the Fun Challenge.
7. Directors Orientation Handbook – Ongoing
8. Letter to Editor re Laltoo's Column - Connie has not had time for this yet. Will try to get it done soon.
9. Co-op Option for Employment – Normand attended a workshop in Halifax on this.
10. Constitution & By-Laws - Everyone was requested to read these before the next meeting and highlight anything that they would like to address. Memberships were discussed.

#### **7. NEW BUSINESS:**

Phones – It was discussed that getting rid of the second line, merging second number with the fax number with a distinctive ring for the fax. Terry to follow up on this.

Volunteer Binder – It was suggested by a board member that a volunteer binder be created. – no one volunteered to do this. ☺

#### **8. DIRECTOR'S REPORT:**

Received approval for 2,8, week positions through SEED. No response from CSJ to date. Presented at a NB Human Rights presentation in Dieppe through the Moncton Family Resource Centre. Some new families have approached GMACL from this presentation and requested support. Connie reported briefly on a recent committee meeting Normand had attended for the MH Home project.. Normand had raised a concern with the 'researches' report to the committee on, eligibility for this project. It was stated that– Individuals with Down Syndrome would not be eligible because everyone knows that someone with Downs cannot live independently. This was

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documented in the minutes of the meeting identifying individuals with Down Syndrome as well as with Autism as not being eligible, citing including these individuals would skew the project results. Normand has brought this to the attention of a number of individuals and groups including NBACL, CACL People First Canada and David Jory.

Connie reported on the meeting she and Normand attended with the Regional Director of SD regarding the DSP. NBACL is in the process of hiring the facilitator for this region however the Moncton Regional office advised they were only scheduled to meet with the Department in May to discuss the program and would not begin training until, the fall, at the earliest due to summer vacations. They advised they anticipated the implementation of the project would likely be December. This timeline was different from the information GMACL had received which indicated the facilitators would be hired in May and training for the facilitators and SD staff was scheduled for late May with July 01 being the date for the project to be rolled out across the remaining regions in NB.

Connie will send out the Director's Report by email.

**9. OTHER REPORTS:**

FLEX Report - Connie will send out the FLEX report by email.

Stephan Amirault arrived late. When he arrived a motion to approve motions tabled earlier in the meeting was made by Lucas Cober. Motion seconded by Angela Hare.

Motion Approved

Motion to adjourn the meeting was made by Lucas Cober at 8:51 p.m.

Next meeting will be held on 13 May 2010 at 6:30 p.m.

Respectfully submitted:

Pat Crawford  
Secretary