

Greater Moncton Association For Community Living
Board of Directors Meeting
GMACL Board Room, St. Bernard's Church Rectory
March 18, 2010 6pm

MINUTES:

PRESENT:

Terry MacTavish-Hawkes, Lucas Cober, Pat Crawford, Kate Cober, Angela Hare, Pascale LeBrasseur, Mike Ogden, Stephane Amirault, Connie Melanson-Savoy

REGRETS:

Lois-Anne MacGregor, Cheryl LeBlanc, Normand Robichaud, Ken Stevens, Chris Moore

1. CALL TO ORDER/WELCOME:

Terry MacTavish-Hawkes, President, called the meeting to order at 6:10 pm.

2. AGENDA:

Terry asked for a motion to approve the Agenda as presented. Kate Cober made the motion / Angela Hare seconded the motion.

Motion Carried

3. MINUTES:

A moment was taken to read the minutes from the Board Meeting of 26 January 2010. A motion was made to approve the minutes as received by Loise-Anne MacGregor / seconded by Angela Hare.

Motion Carried

4. FINANCIAL REPORT:

Connie stated that Chris had indicated to her that all accounts were reconciled to the end of January / mid February. The last statement received was dated 26 February 2010.

There was no formal Financial Report at this meeting.

5. COMMITTEE UPDATES:

The Move to Include run currently has 72 runners registered. We tentatively have 15 volunteers, 5 MHS students, and 10 People First members.

Preparations for the Fun Challenge have been undertaken. We are waiting to hear back for some teams, prizes, donations, etc. To date there have been no paid registrations. There are 5/6 teams signed up. There are 2 People First teams, Other teams expressing interest include: MHS, Queen E School and West Riverview Elementary. To date donations/sponsorship have been made from Dist 2 Health UPS, and Colour. Royal Oaks and Stewart Financial has expressed interest.

The Trees for a Brighter Future Event has been scheduled for the same time, same place next year. The venue has already been booked.

6. NEW BUSINESS:

Connie indicated that she had received a parking ticket in the amount of \$25.00 while at a family meeting. A motion was made to pay the parking ticket out of petty cash. On a motion by Kate Cober / seconded by Lucas Cober GMACL is to pay the parking ticket.

Motion Carried

AGM Minutes have been typed, are being proof read and will be available for the next meeting to be reviewed. These minutes cannot be approved until the next AGM.

Letter from the president of NBACL was received by Terry MacTavish-Hawkes on 12 February 2010 requesting a meeting between the NBACL and GMACL Boards to discuss our working relationship. A letter received from the GMACL Executive Director. This matter was discussed at length including NBACL's appeal in the Moncton Area for the pick up service as well as a number of other issues.

Kate suggested an outside arbitrator may be helpful. It was decided that there would be an agenda item at the next meeting to prepare for a meeting with the NBACL board.. Terry advised he responded to the NBACL President that a meeting could be scheduled after the FUN Challenge.

Constitution & ByLaws - To be presented and changed for the next AGM. Lucas volunteered to proof read Section 5. We will look at some changes that should be made at the next meeting.

Terry suggested that a New Board Members Orientation Kit be created. It was agreed this would be a good idea, in view of some questions of board members roles and duties There is an excellent web site for providing information for non profit boards at www.thecharitiesfile.ca. It was suggested that everyone take a look at this site when they had time.

Community Peace Center – After the discussion of the email received about the Community Peace Center Terry stated that he had emailed them for more information on rental rates, etc. but to date had not received any response back. It was also pointed out that major issues are rental rates and a lack of parking at the center.

NBACL Job Postings – There was an email distributed by the Premier's Council on the Status of Disabled Persons, advertising various jobs at NBACL.

Day of Caring Application – Connie suggested that a project of a wired connection in all of the offices would be a good request. A wheelchair ramp was also suggested.

Laltoo Education Column - Connie will draft a letter for the Board of Directors to submit to the Times Transcript advising of the Board's concern and disappointment with the lack of quality information with regard to education issues since the cancellation of the Laltoo's column. and inquiring whether the paper has any plans to reinstate or replace

this column.

Terry advised he had sent Mrs. Laltoo an email offering her a spot on the GMACL website for her to post education related articles. Terry will follow up with her regarding this.

Facebook – Lucas informed us that Lois had taken on the task of creating a GMACL site on Facebook. Terry will send out the link to the site. It was suggested that limited access be provided to Facebook at the GMACL office so that the members of GMACL could access it while at the office ..

It was suggested that a committee be set up and a meeting held to keep the Facebook page up to date. No volunteers at this time.

Meeting Action Items - Terry will send out an itemized list of action items after each meeting with the names of persons responsible for the actions. It was suggested that the format of the minutes needed to be changed to better reflect who is responsible for what actions.

Events Committee - Terry stated that we need someone to organize what each committee is going to do, working in accordance with the Chart of Events/Dates created by Connie.

Financial Reporting - Concern was expressed with the lack of financial information for the Board. There was discussion regarding separating the role of the book keeper and treasurer. Connie advised that the treasurer had advised from the outset that she would accept the role of treasurer to assist the Board until such time as another member was willing to accept this role. And that they had been regularly performing the book keeping tasks however limited access to the software had made some of this time consuming.

Connie attempted to but was not able to retrieve the financial report the treasurer had emailed her for the last meeting. Connie further advised that the treasurer had informed her she was dealing with some personal issues and her availability to come into the office was very unpredictable at this time. Kate expressed and emphasized the need for regular financial reports to the Board.

Office Support Staff - There was lengthy discussion on the need to address support for the office. A number of suggestions were made of how we could move forward with this. It was agreed that Connie would take the necessary steps to initiate a process for a part time position, and report back to the board. It was suggested that the Board may be able to access the bequest money too offset the expenses for an office assistant.

Fixed Meeting Dates - Lucas requested that a fixed meeting date be picked for the next meeting before the meeting adjourned. It was decided that the Second MONDAY of each month will be the standing meeting date.

DIRECTOR'S REPORT – A typed report was distributed.

OTHER REPORTS – FLEX REPORT – A typed report was distributed.

Adjournment – Motion to adjourn at 8:45 pm. by Lucas Cober.

Next Meeting - Wednesday, 14 April 2010 at 6:00 pm.

Respectfully submitted:

Pat Crawford
Secretary