

**Greater Moncton Association for Community Living
Board of Directors Meeting
Savage Room, St. Bernard's Church
September 29th, 2011**

DRAFT MINUTES:

PRESENT:

Kourtney Stephenson, Kate Cober, Al Caissie, Normand Robichaud, Denise Kinnie, Chelsea Pridham, Brian Connors, Stephane Amirault, Lucas Cober, Terry MacTavish-Hawkes, Monique Pelletier, Connie Melanson-Savoy, Guests Jennifer Joncas, Rikk David.

REGRETS:

Pascale LeBrasseur.

1. NBACL PRESENTATION:

Jennifer Joncas, Social Inclusion Facilitator, and Rikk David, Independent Facilitator of the DSP with NBACL, were present at the meeting to give a presentation regarding the services that they offer in the Moncton area. Jennifer works with individuals (in Moncton, Dieppe and Riverview), to help them become more independent, and Rikk assists individuals (across this Region), in applying for the DSP and to make sure the plan meets the needs of the individual applying for it. Al asked if these were joint ventures with GMACL. GMACL has tried to help in getting the word out, but by and large the DSP is not our purview. Rikk explained that the DSP is a government run program and that one has to apply for it in order to receive it.

2. CALL TO ORDER/WELCOME:

After Jennifer and Rikk's presentation finished and they had left, Denise Kinnie, President, called the meeting to order at 7:00 PM and thanked everyone for coming.

3. AGENDA:

The agenda for the meeting was reviewed. Brian motioned that the agenda be accepted as read. Normand seconded. All were in favour.

Motion Carried

4. MINUTES:

The minutes the July executive meeting were distributed to the board for information. The minutes from the June meeting were read and a motion was made by Kate that they be accepted as read. Lucas seconded. All were in favour.

Motion Carried

5. NBACL REPRESENTATIVE REPORT:

Normand asked that he be allowed to deliver his report at the beginning of the meeting as he had to leave early. Normand attended the NBACL AGM and reported that Joy Bacon was the new President of the provincial association, and that they have three new board members, including former Minister of Education Kelly Lamrock. NBACL currently

has 35 staff and 20 employees of the Pick-Up Service, and their budget for the year is approximately \$2.5 million. NBACL has recently made some changes to their bylaws and letters patent at their board retreat after the AGM.

6. FINANCIAL REPORT:

Connie delivered the financial report in Pascale's absence. Previous to the meeting, \$8500 had been transferred from the investment fund to the operating account. The motion to remove that money stipulated that it would be put back when the monies from the grants come in. The grant money had come in as of the meeting, so Connie indicated that she would prepare the letter to transfer the \$8500 back into the investment fund. The bank balance at the end of July was \$23,631.81 and the estimated bank balance as of the end of August was \$24,801.57. Kate stressed the need for clear and accurate financial information from the treasurer, which the board is not currently being provided with. Pascale has indicated that she has all of the necessary information to create an accurate financial statement and projected budget, but the board has not seen this as of yet. Denise will talk to Pascale before the next meeting to sort this situation out.

Connie indicated that she was unsure what to do about the grant money that had come in. Pascale in the past had indicated that the grant money should all be put in our secondary bank account, which we currently use for fundraising money, to keep it separate from the rest of our money. The board did not make a motion about this or give Connie formal direction. The board told Connie not to change anything until Denise talks to Pascale.

The board gave the following direction to Connie:

1. To write the letter to transfer \$8500 back to the investment fund.
2. To deposit the recently received grant money into the operating account as per usual.

The board received the financial statement, but did not approve it because there was not enough information.

6. EXECUTIVE DIRECTOR'S REPORT:

Connie delivered the Executive Director's report to the board. She has been very busy with meetings as usual and has put in lots of overtime as usual. She is currently trying to get staff persons to attend a training workshop being put on by David Hingsburger on the 13th of October and is getting little response.

7. FLEX REPORT:

Monique presented the FLEX report to the board. She has restarted her training workshops for individuals with disabilities. She is also working with local organizations regarding the barriers to employment and is hoping to start a forum regarding this issue.

8. COMMITTEE UPDATES:

Fundraising: Six trees have already been sponsored for the Trees for a Brighter Future fundraiser. Many businesses have given their support including Jean Coutu, the Delta Beausejour Hotel, Home Hardware, ScotiaBank and others. We still need people to buy tickets to the event. Aside from Trees, Al suggested that he might be able to obtain food

for a fancy meal, which could potentially be another fundraiser. He will explore this option.

Governance: The board has discussed its management committee in the past, consisting of Kate, as well as two people who were recruited by Denise and Pascale from their respective workplaces. The role of the management committee is to oversee the staff and office of GMACL, whereas the governance committee's role is more involved with the association itself, the bylaws and so on. Denise would like to get a governance committee together for this purpose. Denise mentioned that the Fredericton Association for Community Living is in the process of updating their bylaws and have asked to see ours for a reference. The board agreed to this, with the hope that this process will also help us update our own bylaws.

9. SIGNING OFFICERS/BOARD MEMBER ROLES:

Pascale and Denise have both gone to the bank to have themselves added as signing officers. The bank has been unclear about whether or not Connie and Terry need to do this again, but they will if necessary. Kate questioned why Terry, as the past president, is a signing officer. The bylaws do not disallow him from doing this. Kate said that every cheque should be signed by the treasurer, but this presents difficulties because Pascale is not always available.

Terry brought up the past president's role, specifically wondering whether or not he had a vote on the board in this capacity. The bylaws indicate that he does.

A board member questioned whether Normand, in his capacity as NBACL representative, was appointed to that role by us or NBACL. Denise indicated that Norm was voted on to our board first, we nominated him to be this region's representative to NBACL and he was voted to the NBACL board at their AGM.

10. PEOPLE FIRST REPORT:

Brian delivered a report from People First to the board. The organization is going strong; there is a talent show coming up on October. This is Brian's last year as the president of the provincial People First group, as well as the local one. Normand is also stepping down from his position as advisor to the group. They are both going to the Canadian People First AGM in Winnipeg, and after that both of them will be stepping down. People First needs an advisor. Members were asked to give some thought about who they know and/or might recommend to fill this role.

11. ADDITIONAL ITEMS:

GMACL owes \$350 to NBACL in membership fees for the year. The decision to pay these was held off until the next meeting due until the financial situation can be sorted out.

Terry indicated that the Move 2 Include fundraiser in June had brought in \$964 after expenses.

12. ADJOURNMENT/NEXT MEETING:

On a motion by Lucas, the meeting was adjourned at 8:20 PM. The next meeting was scheduled for Thursday, October 20th at 6:30.

Minutes submitted by Lucas Cober
